

General Affidavit

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GENERAL AFFIDAVIT

STATE OF [STATE]
COUNTY OF [COUNTY]

1. TITLE

1.1 This instrument shall be known as the "General Affidavit" of [AFFIANT NAME] and is made on this [DATE] in [COUNTY], [STATE].

2. PARTIES / AFFIANT IDENTIFICATION

- 2.1 Affiant: [AFFIANT NAME]
- 2.2 Address: [AFFIANT ADDRESS]
- 2.3 Telephone: [AFFIANT PHONE]
- 2.4 Email: [AFFIANT EMAIL]
- 2.5 Relationship/Capacity: [AFFIANT CAPACITY OR RELATIONSHIP TO MATTER]

3. RECITALS / BACKGROUND

3.1 WHEREAS, the affiant is competent to testify to the matters stated herein and has personal knowledge of the facts set forth below except where stated on information and belief, and where so stated the affiant believes such facts to be true; and

3.2 WHEREAS, the affiant seeks to make a formal, sworn statement for the record concerning the facts described in this Affidavit.

4. STATEMENT OF FACTS

4.1 The affiant affirms and states the following facts in numbered paragraphs. Each numbered paragraph contains a distinct fact or representation:

4.1.1 I am [AFFIANT NAME], born on [AFFIANT DOB] (if applicable), and currently residing at [AFFIANT ADDRESS].

4.1.2 On or about [DATE OF EVENT], at or near [LOCATION OF EVENT], the following events occurred: [DETAILED STATEMENT OF FACT 1].

4.1.3 On or about [DATE OR PERIOD], the affiant observed or became aware of the following: [DETAILED STATEMENT OF FACT 2].

4.1.4 [ADDITIONAL FACTS AS NECESSARY — repeat numbered subparagraphs for clarity and organization].

4.2 If referring to documents or items, include exhibit references as follows:

4.2.1 Attached hereto and incorporated by reference as Exhibit A is [DESCRIPTION OF EXHIBIT A].

4.2.2 Attached hereto and incorporated by reference as Exhibit B is [DESCRIPTION OF EXHIBIT B].

4.3 The affiant may supplement or amend this Affidavit as necessary to correct or clarify any statements herein.

5. REPRESENTATIONS AND WARRANTIES

5.1 The affiant represents and warrants that the statements contained in this Affidavit are true and

correct to the best of the affiant's knowledge, information, and belief.

5.2 The affiant further represents that no relevant information known to the affiant has been intentionally omitted.

6. DECLARATION UNDER PENALTY OF PERJURY

6.1 I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF [STATE] THAT THE FOREGOING IS TRUE AND CORRECT.

7. USE AND ACKNOWLEDGMENT

7.1 This Affidavit may be used in any judicial, administrative, or other proceeding where an affidavit is permitted or required.

7.2 The affiant acknowledges that this Affidavit may be relied upon by third parties, including courts, government agencies, financial institutions, and others, for the purposes stated herein.

8. GOVERNING LAW

8.1 This Affidavit shall be governed by and construed in accordance with the laws of the State of [STATE], without regard to conflict-of-law principles.

9. CONFIDENTIALITY (OPTIONAL)

9.1 If the affiant desires confidentiality, include the following or similar language:

9.1.1 The affiant asserts that certain information contained in this Affidavit is confidential and requests that recipients treat such information as confidential to the extent permitted by law. This clause does not create a duty where none exists by law.

10. INDEMNIFICATION (OPTIONAL)

10.1 If applicable, include: The affiant agrees to indemnify and hold harmless [INDENMIFIED PARTY] from any claims, losses, or liabilities arising from any material misrepresentation in this Affidavit.

11. SEVERABILITY

11.1 If any provision of this Affidavit is found to be invalid, illegal, or unenforceable, the remaining provisions shall continue in full force and effect.

12. EXECUTION

12.1 This Affidavit may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument.

12.2 Electronic or facsimile signatures shall be permitted and treated as originals to the fullest extent permitted by law.

13. ATTACHMENTS AND EXHIBITS

13.1 Attach and label any exhibits, supporting documents, or affidavits as necessary. List of attachments:

13.1.1 Exhibit A: [DESCRIPTION OF EXHIBIT A]

13.1.2 Exhibit B: [DESCRIPTION OF EXHIBIT B]

13.1.3 Other Attachments: [DESCRIPTION]

14. ACKNOWLEDGMENT AND SIGNATURE

14.1 Affiant's Statement:

I, [AFFIANT NAME], being duly sworn, affirm and declare under penalty of perjury under the laws of the State of [STATE] that the foregoing statements are true and correct.

Affiant:

Signature: _____

Printed Name: [AFFIANT NAME]

Date: [DATE]

Affiant Mailing Address:

[ADDRESS LINE 1]

[ADDRESS LINE 2]

[COUNTY], [STATE] [ZIP]

15. OPTIONAL WITNESS (IF REQUIRED)

15.1 Witness Name: [WITNESS NAME]

15.2 Witness Signature: _____

15.3 Date: [DATE]

16. NOTARY ACKNOWLEDGMENT / JURAT

STATE OF [STATE]

COUNTY OF [COUNTY]

Subscribed and sworn to (or affirmed) before me on this [DATE] by [AFFIANT NAME], proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Public Signature: _____

Notary Printed Name: [NOTARY NAME]

My Commission Expires: [COMMISSION EXPIRATION DATE]

Commission Number: [COMMISSION NUMBER] (if applicable)

Notary Seal: [NOTARY SEAL]

17. OPTIONAL CERTIFICATE OF SERVICE

17.1 I hereby certify that a true and correct copy of this Affidavit was served on the following parties on [DATE] by [METHOD OF SERVICE]:

Name: [RECIPIENT NAME]

Address: [RECIPIENT ADDRESS]

Method of Service: [E-MAIL/MAIL/FEDEX/OTHER]

Signature of Person Serving: _____

Printed Name: [SERVER NAME]

Date: [DATE]

18. MISCELLANEOUS

18.1 No Waiver. Failure to enforce any provision of this Affidavit shall not constitute a waiver of any provision or right.

18.2 Amendment. This Affidavit may be amended only by a written instrument signed by the affiant.

18.3 Headings. Headings are for convenience only and shall not affect interpretation.

END OF AFFIDAVIT

[INSTRUCTIONS: Replace all bracketed placeholders (e.g., [AFFIANT NAME], [DATE], [STATE],

[COUNTY], [ADDRESS], [NOTARY NAME]) with the applicable information. Add or remove optional sections (Confidentiality, Indemnification, Witness) as necessary for the specific use case. Ensure the affiant appears before a duly authorized notary public or other official, in accordance with local state law, to complete the jurat or acknowledgment block and affix any required seals or stamps.]

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